



REDCLIFFE RED DRAGON BOAT CLUB ANNUAL GENERAL MEETING MINUTES

Date: Saturday 26th October 2024
Time: 9:00am
Location: The Paddlers Den,
Redcliffe Red Dragon Boat Club
Talobilla Park, 166 Klingner Rd, Kippa-Ring QLD 4021

Chairperson: Andrea Coe – President
Minute taker: Lyn Russell – Secretary

Meeting opened at 9:00am – The Committee had agreed to commence the meeting half an hour earlier at 9:00am due to the earlier summer training start time. All members were notified on 20th October 2024 of the time change.

Agenda Items:

1. Attendance/Apologies/Proxies

In attendance (15):

Andrea Coe, Ann Matthysen, Anne Neiland, Bob Rapley, Del Martin, Francis McKeown, Gary McDougall, Gillian Robinson, Iciar Argus, Kay Roper, Lyn Russell, Peggy Rapley, Phil Matthysen, Sharyn Nunn, Simon Argus

Apologies received (21):

Anne Hewitson, Barb Powell, Darren Voigt, Fran Heales, Jhana McLady, Kerry Ingebrigtsen, Lisa Dunne, Lyn Stainlay, Margery Barnes, Marina Denaro, Maureen Morgan, Mel Voigt, Michelle Cooney, Mick Cruickshank, Petra Cruickshank, Sonia Anger, Steve Evans, Sue Batchelor, Tina Ikenasio, Tina Van kuyl, Vince De Gregorio

Members not in attendance (21):

Alan Cuff, Amanda Ewen, Brett O'Leary, Cheryl Rigby, Chloe Burt, Erlindal May, Helen Harrison, Jane Storey, Jenny Shapland, Jo-Anne Thompson, Louise Swan, Mandy Beer, Mandy Lake, Melva O'Brien, Natalie Bliesner, Peter Bowen, Renee D'Arcy, Rita Beadsmore, Ross Lambert, Suzie Fox, Tony Griffiths

Proxies received (1):

Tina Ikenasio

It was commented by the Committee, and all members in attendance, how disappointing it was that only 15 members attended the AGM. All agreed that it was a poor effort from club members, and those in attendance were thanked by the President for their attendance and support.

2. Minutes of Previous AGM:

Motion: That the Minutes of the previous Annual General Meeting held on 14th October 2023 be accepted as true and correct.

Moved: Ann Matthysen

Seconded: Kay Roper

Result: All in favour

3. Business Arising from previous AGM Minutes

Item 7: The new Constitution was adopted on 14th October 2023 and registered with the Office of Fair Trading on 25th October 2023. The Constitution is next scheduled for review on 25th October 2026.

Lyn Russell commented that the Constitution needed to be updated on the club website. Iciar Argus asked Lyn to forward the document to Anne Hewitson for updating on the website.

4. Annual Reports:

✕ President's Report – presented by President, Andrea Coe

Key points:

- Andrea commented that she and the Committee are focused on maintaining stability for the club and growing capacity for paddlers, along with a positive culture. This first year has been us finding our feet.
- We have a strong coaching team with two new coaches.
- We are also increasing Sweeps with some paddlers stepping up.
- Proud of our new uniforms.
- Success at States, Nationals and our regatta.

Priorities:

- Grow the positive culture of the club.
- The intent is to work on raising the club profile.
- Grow the capacity of our sub-committees and ask members to take responsibility.

✕ Treasurer's Report – presented by President, Andrea Coe – attached to Minutes

✕ Coaches Report – presented by Iciar Argus – attached to Minutes

✕ Team Registrar's Report – presented by Simon Argus – attached to Minutes

5. Presentation and adoption of the Audited Financial Statements – circulated to all members on 1st September 2024.

Motion: That the audited financial statements from 1st July 2023 to 30th June 2024 be received and adopted.

Moved: Andrea Coe
Seconded: Kay Roper
Result: All in favour

6. Appointment of an Auditor for 01/07/2024 to 30/06/2025

Motion: That Jason O'Connor of J. O'Connor Pty Ltd be appointed as the Club's Auditor for the 2024/2025 financial year at a cost of \$550 including GST.

Moved: Gillian Robinson
Seconded: Peggy Rapley
Result: All in favour

7. Election of Management Committee Office Bearer's for 2024/2025 season

All current Committee Office Bearers nominated for their respective roles for the next annual period, with only the Treasurer's role receiving more than one nomination. The new Management Committee Office Bearers are as follows:

- ✗ **President – Andrea Coe** was appointed as President
- ✗ **Vice President – Steve Evans** was appointed as Vice-President
- ✗ **Secretary – Lyn Russell** was appointed as Secretary
- ✗ **Treasurer – Lisa Dunne** was appointed as Treasurer.

Two nominations were received ie Lisa Dunne and Phil Matthysen. This position was voted on amongst the members, both in attendance and absent, and collated by two impartial members. Lisa Dunne received the highest number of votes and was appointed as Treasurer. Phil was thanked for putting his hand up to take on the role, and for wanting to be more involved in the club. The Committee encourages Phil to learn more about the role during this next period, and act as support to Lisa.

- ✗ **Team Registrar – Simon Argus** was appointed as Team Register merging the Team Manager role into this position
- ✗ Team Manager – merged with Team Register role

Sub-Committees were not called upon to manage fund-raising/special events and maintenance.

8. Appointments

- ✗ Club Coach/Coaches – The coaches will maintain their current status.

- ✂ Head Sweep – The President noted that the current Sweep Coordinator no longer wished to carry on this role. It was discussed that given there was no Head Coach, there should not be a Head Sweep. The Sweep in attendance felt this was reasonable and that the Sweeps communicated amongst themselves and could manage to operate fully without a Coordinator. Members were in agreement.
- ✂ First Aid Officer – Andrea Coe will continue on in this role.

9. Other Business raised:

- Ann Matthysen suggested the club hold a Come and Try session for men only. This suggestion was well received by all members in attendance. The club missed the MBRC deadline to register interest for Come and Try sessions in the first half of 2025. Simon Argus commented that there has not been a good conversion rate from previously held Come and Try sessions. The Pinks are getting good results from their Come and Tries.
- Simon Argus advised the meeting that we have a buyer for the old boat trailer who is located in Port Macquarie. The buyer would like to pick the trailer up on the Sunday after PanPacs – volunteers will be needed to assist with this.
- Phil Matthysen asked when our next regatta will be. Simon Argus responded that DBQ have not set dates at this time.
- Gary McDougall asked if the next AGM can be set earlier in the year to fit in with training/regattas/coaching plans. He was advised that the financial year ends on 30 June and the AGM must be held within 6 months after the audit. The date of the AGM does not affect operations of the club and coaching regimes. However, the Committee can set the AGM to be held earlier than October.

9. Next Meeting: TBA

10. Meeting closed: 9:53am

CHAIR'S DECLARATION THAT MINUTES ARE A TRUE AND CORRECT RECORD OF THE PROCEEDINGS OF THE MEETING (Following ratification at the next meeting.)

Name (Chair):

Signature:

(May be electronic)

Date: